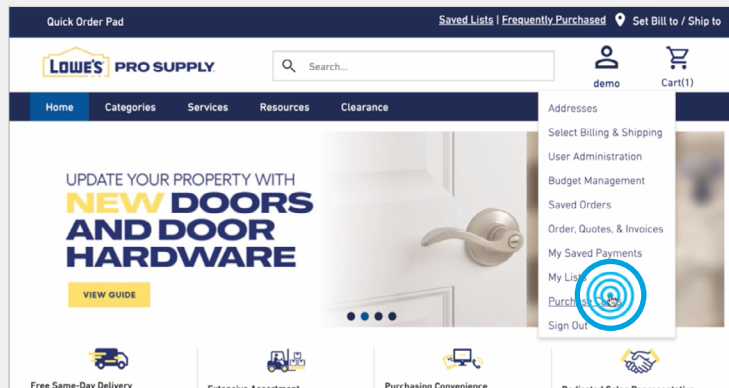


LOWE'S PRO SUPPLY PURCHASE CARD MANAGEMENT

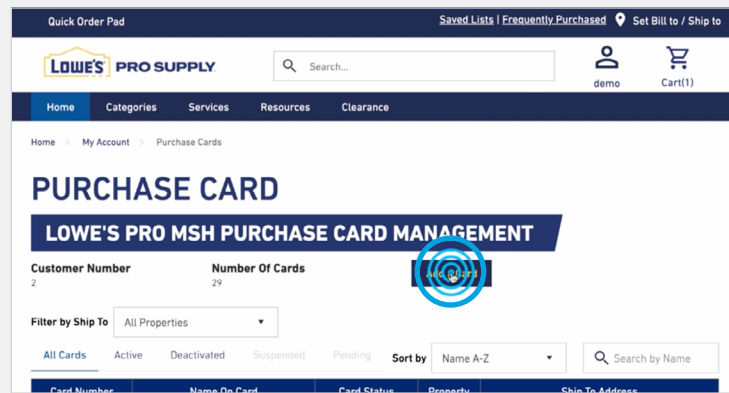
Managing your Lowe's Pro Supply Purchase Cards is as easy as logging in to your account at LowesProSupply.com.



- Easily add, deactivate or suspend cards
- Assign and organize by property
- Maximize shopping convenience at Lowe's and Lowe.com



Simply use the pull-down menu on your account icon to select Purchase Cards



Have a new team member? Just click the yellow Add a Card button.

LOWE'S PRO SUPPLY PURCHASE CARD MANAGEMENT



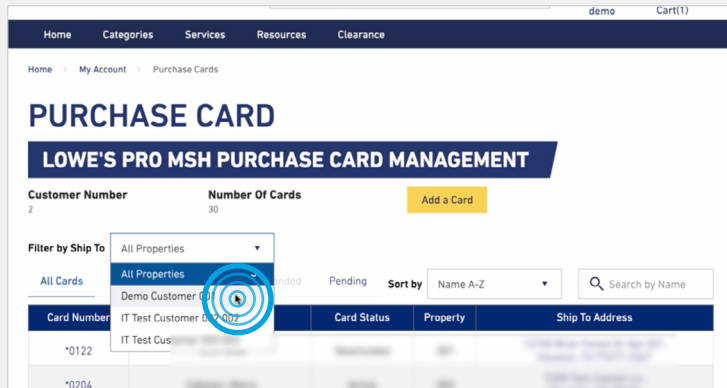
3

Then fill out the cardholder information, including optional Budget Control totals — either monthly, per transaction, or both. Please note that your total monthly spend cannot exceed the account limit for your property.

4

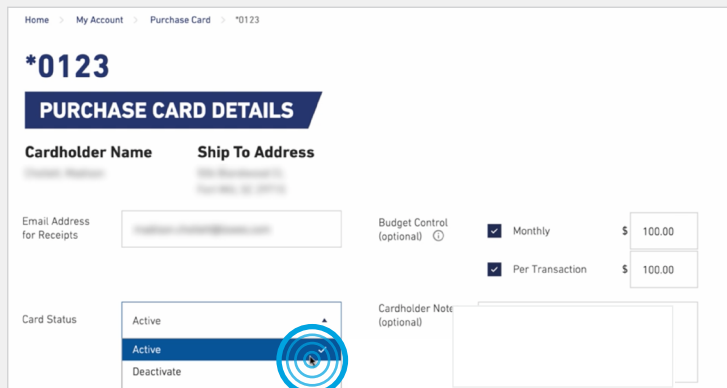
You can choose to have cards delivered to a Ship To address using the pull-down menu — or to the corporate office using the checkbox. Then choose Submit.

LOWE'S PRO SUPPLY PURCHASE CARD MANAGEMENT



5

You can view cards and cardholders for all properties, or Filter by Ship To addresses. To manage existing cards, select the Card Number for the user whose privileges you'd like to adjust.



6

You can request to Deactivate, Suspend or Replace a card from this page.

LOWE'S PRO SUPPLY PURCHASE CARD MANAGEMENT



☒ Check to mail to a corporate office address

Mailing Address 1* 506 Blandwood Ct

Mailing Address 2 Mailing Address 2

Mailing Address City* Fort Mill

Mailing Address State* South Carolina

Mailing Address Country* United States

Mailing Address Postal Code* 29715

Email Notification Preferences ^

Select which email notifications you would like to receive for this purchase card.

Card Spending Limit Changes ☒ Yes ☐ No

Purchase Card Profile Info Changes ☒ Yes ☐ No

Card Replacement Request ☐ Yes ☒ No

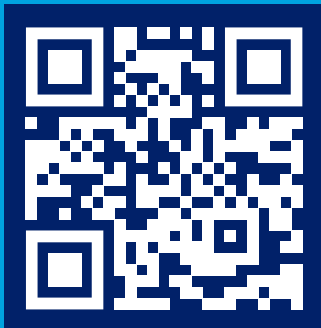
Purchase Card Released ☐ Yes ☒ No

Purchase Card Deactivated ☐ Yes ☒ No

Purchase Approved ☐ Yes ☒ No

7

It's also the place where you can adjust Budget Controls, make notes or adjust email notifications you'd like to receive for activity on each Purchase Card.



HOW-TO VIDEO: PURCHASE CARD

Scan the code for a video walk-through on adding cards and managing user privileges.

