## Maintenance Shop Safety Checklist



| Personal Protection | On-Hand | Needed | Product # |
|---------------------|---------|--------|-----------|
| Disposable Gloves   |         |        |           |
| Heavy-Duty Gloves   |         |        |           |
| Safety Glasses      |         |        |           |
| Safety Goggles      |         |        |           |
| Hearing Protection  |         |        |           |
| Boot / Shoe Covers  |         |        |           |
| Safety Vests        |         |        |           |
| Helmets             |         |        |           |
| Dust Masks          |         |        |           |
| Respirators         |         |        |           |
| Back Support Belts  |         |        |           |
| Worksite Equipment  | On-Hand | Needed | Product # |
| SDS Station         |         |        |           |
| Caution Tape        |         |        |           |
| Safety Cones        |         |        |           |
| "Wet Floor" Signs   |         |        |           |
| Step Ladders        |         |        |           |
| Hand Trucks         |         |        |           |
| 2-Way Radios        |         |        |           |
| Work Lights         |         |        |           |
| Lockout Kit         |         |        |           |
| Padlocks            |         |        |           |
| First Aid           | On-Hand | Needed | Product # |
| First Aid Kit       |         |        |           |
| Eye Wash Station    |         |        |           |

## **Safety Tips**

- **1.** Wear personal protective gear
- 2. Report injuries immediately
- **3.** Never perform duties you are not trained/licensed to do
- 4. Follow proper lifting techniques
- **5.** Pay attention when crossing aisles
- **6.** Learn all emergency procedures
- 7. Report unsafe behavior
- 8. Report noncompliance to OSHA



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Source: www.wonolo.com/blog/safety-tips-for-warehouse-workers/