Preventative Maintenance Checklist

LOWE'S | PRO SUPPLY

Property Name

Account #

Unit Number

Inspection by Name/Signature/Date

Entry Door
- ☐ Weatherstrip torn or missing
- ☐ Lock not functioning correctly
- ☐ Water damage/excessive wear in entryway
- ☐ Hinges working correctly
- ☐ Door sweeps broken or worn out

Interior Hardware
- ☐ Carpet or flooring stained or torn
- ☐ Closet doors not functioning correctly
- ☐ Interior doors and locks not functioning correctly
- ☐ Damaged or missing door stops

Electrical
- ☐ Breakers not functioning correctly
- ☐ Smoke detector batteries low/drained
- ☐ Smoke detectors not responding to tests
- ☐ GFCI receptacle not responding to tests
- ☐ Missing or burned out light bulbs

Kitchen
- ☐ Faucet not functioning correctly
- ☐ Leaks under the sink
- ☐ Shut-off valves not functioning correctly
- ☐ Garbage disposal not functioning correctly
- ☐ Fridge/freezer not maintaining temperature
- ☐ Stove burners functioning properly
- ☐ Oven keeping temperature
- ☐ Dishwasher running properly
- ☐ Damage to countertops
- ☐ Damage to cabinets

Bathrooms
- ☐ Faucets and toilets not functioning correctly
- ☐ Shut-off valves not functioning correctly
- ☐ Leaks under the vanity
- ☐ Leaks from the tub manifold
- ☐ Loose tile, cracked caulking/grout
- ☐ Damage to tub

- ☐ Damage to toilet seat
- ☐ Damage to showerhead
- ☐ Damage to shower rod or curtain
- ☐ Damage to vanity cabinets
- ☐ Damage to vanity countertop
- ☐ Medicine chest open and close properly

Water Heater
- ☐ Leaks from system or drip pan
- ☐ Not maintaining temperature

A/C Units
- ☐ Replace filters
- ☐ Clear condensate drain
- ☐ Check refrigerant levels and inspect for leaks
- ☐ Clean and straighten condenser coil
- ☐ Clean evaporator coil
- ☐ Check gas connections for leaks
- ☐ Lubricate all moving parts
- ☐ Test thermostat
- ☐ Inspect heating elements
- ☐ Tighten all electrical connections

Windows and Screen Doors
- ☐ Cracks or damages
- ☐ Screens torn or missing
- ☐ Poor seal or missing weatherstrip
- ☐ Damaged or missing window coverings
- ☐ Locks working properly
- ☐ Leaks around window and door seals
- ☐ Safety bars missing or damaged

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